

**Commissionerate of Collegiate Education, A.P
Academic Audit of Degree Colleges**

Format for submission of Academic Advisors Report (AAR)

Zone : II District : East Godavari

COLLEGE PROFILE				
1	Name of the College, URL of Website, email and Phone number	V.S.M. College(A), RAMACHANDRAPURAM - 533 255, E.G.Dt. www.vsmcollege.org., vsm college66@gmail.com, vsmcollege66@yahoo.com, 08857 - 242328		
2	Name of the Principal, email & Mobile Number	Sri NSV Kiran Kumar, kiranvsmc@gmail.com 9866522999		
3	Name of the Vice-Principal, email & Mobile Number			
4	Name of the IQAC Coordinator, email & Mobile Number	Sri S.N. Ali Anasari, 7382147868		
5	Year of Establishment & details of land available if any	1966, own land, Ac. 13.79		
6	Affiliating University	ADIKAVI NANNAYA UNIVERSITY		
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	Re-accredited by NAAC at 'B' Grade with CGPA of 2.69		
8	UGC Recognition (2f & 12 B)	2f & 12 B		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	9.30 AM to 4.30 PM	12.30 to 1.30 lunch break	
10	No. of Posts Sanctioned:	Regular Working: Aided : 9 Un- aided : 50	Contract Working: Nil	Guest Working: Nil
11	Course wise & year wise Students strength particulars (Proforma enclosed)			
I-CURRICULAR ASPECTS				
	Item	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
12	Implementation of Annual Institutional Plan	A	A	
13	Departmental Annual Curricular Plans	A	A	
14	Whether the above two circulated among Students?	A	A	

15	College Activity Register 2017-18	A	A	
16	College Calendar/College Magazine	B	B	Student Hand book & Calender to
17	Add-on Courses (Department-wise) completed during 2016-17	A	A	
18	Add-on Courses (Department-wise) in 2017-18	A	A	Try to introduce other department also
19	Coverage of Syllabus (Average Percentage)	A	A	-
20	Teaching of Value added courses (HVPE & Foundation Courses)	A	A	-
21	No. of New UG & PG Courses introduced in 2017-18	B	B	Try to introduce job oriented and market oriented courses
22	Maintenance of Student Attendance Registers	A	A	
23	Whether feedback on curriculum was obtained from stake holders and analysed	A	A	
II-TEACHING, LEARNING & EVALUATION				
24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2017-18	A	A	
25	Social-economic status of students enroled(Group wise and Year wise) in 2017-18	A	A	
26	Demand Ratio (Group wise)	A	A	
27	Percentage of differently abled students (Divyangjan) on roll	B	B	Try to motivate to join in the enroll
28	Percentage of full time teachers against sanctioned posts in 2017-18	A	A	
29	Student - Full time teacher ratio	A	A	
30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2017-18	A	A	
31	Teaching Diaries & Teaching Plans in Prescribed Formats	A	A	
32	Use of ICT in teaching and learning	A	A	
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	B	B	Try to improve of the percentage
34	Co-Curricular Activities (College level)	A	A	

35	Seminars/conferences/workshops organised in 2017-18	B	B	Try to conduct more seminars
36	Academic Competitions (College Level & Above)	A	A	
37	Conduct of Internal Examinations-Internal assessment	A	A	
38	Teacher wise result analysis (MARCH/APRIL -2017 & SEP/OCT/NOV-2017)	A	A	
39	Pass percentage of students (Group wise) in 2017-18	A	A	
40	Percentage of students undertaking field projects / internships	B	B	Try to improve percentage
41	Remedial Classes	A	A	
42	Conduct of Bridge course	A	A	
43	Feed back on Teachers by Students and its analysis	A	A	
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	A	
III-RESEARCH, INNOVATIONS AND EXTENSION				
45	Is the College a Recognized Research Centre	A	A	
46	No. of Research Guides in the College	A	A	Motivate to other faculty
47	No. of Research Scholars working for M.Phil & Ph. D	C	C	Try to enroll as early as possible
48	Major/Minor/Other Research Projects	C	C	Try to apply all Departments
49	Research Papers Published in 2017-18 (International/ National)	A	A	
50	Papers Presented in 2017-18 (International/ National/ State)	A	A	
51	Books Published in 2017-18 (Single Author/ Co Author)	B	B	Try to improve
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	B	B	Conduct more Seminars
53	Record of Consultancy in 2017-18	C	C	Try to get MOU's for Consultancy
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	C	C	Try to create
55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	A	A	

56	Record of MoUs in 2017-18	A	A	
57	Record of Subject/Department Related Extension Activities	A	A	
58	Number of extension programmes conducted in the neighbourhood community to sensitize the students	A	A	
59	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A	A	
60	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	A	
61	Number of awards and recognition received for extension activities from Government/ recognised bodies	C	C	
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
62	Number of Class rooms, Labs and computing equipment	A	A	
63	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	A	A	
64	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A	A	
65	Budget allocated for infrastructure augmentation	C	C	
66	Library is automated using Integrated Library Management System	A	A	
67	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	A	A	
68	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	A	A	
69	Expenditure for purchase of books and journals in 2017-18	A	A	
70	Percentage per day usage of library by teachers and students	A	A	
71	Student-Computer ratio	A	A	

72	Wifi in the campus	A	A	
73	Updation of IT facilities	A	A	
74	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	A	A	
75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	A	A	
V-STUDENT SUPPORT AND PROGRESSION				
76	Average percentage of students benefited by scholarships by the Government in 2017-18	A	A	
77	Average percentage of students benefited by scholarships by the Institution in 2017-18	B	B	
78	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	A	A	
79	Average percentage of placement of outgoing students in 2017-18	B	B	Try to improve
80	Student grievances redressal mechanism	A	A	
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.,)	A	A	
82	Percentage of student progression to higher education	B	B	Try to improve
83	Average percentage of students qualifying in state/ national/ international examinations(like NET, SLET, GATE, Civil services, state government etc.,)	A	A	
84	Number of awards/medals for outstanding performance in sports/cultural activities	A	A	
85	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	A	A	

86	Records of significant achievements in Sports & Games	A	A	
87	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	A	A	
88	Alumni contribution in 2017-18 (In Rs)	A	A	
89	Number of Alumni Association / Chapters meetings held in 2017-18	A	A	
90	Maintenance of JKC facilities & records	C	C	Try to introduce JKC
91	Record of Student trained and placed in JKC	C	C	
92	Record of Anti Ragging cell	A	A	
93	Maintenance of drinking water	A	A	
94	Maintenance of sanitation	A	A	
VI-GOVERNANCE AND LEADERSHIP				
97	Staff Council Register	A	A	
98	Functioning of Committees in Administration (Minutes of meetings)	A	A	
99	Awards/Achievements	C	C	
100	Use of ICT in Governance	A	A	
101	Perspective/Strategic plan and deployment documents	A	A	
102	Organizational structure of the Institution	A	A	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support,	B	B	
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	A	A	
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	A	A	

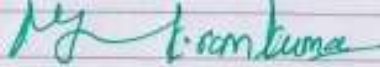
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	A	A	
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	A	A	
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	C	C	
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	A	
110	Participation in NIRF-2017	A	A	
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	A	
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
112	Percentage of power requirement of the Institution met by the renewable energy sources	A	A	
113	Waste Management steps taken	A	A	
114	Rain water harvesting structures and utilization in the campus	A	A	
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	B	B	
116	Green Practices(plastic free campus, green landscaping etc.,)	B	B	Improve greenary in the campus
117	Record of best/innovative practices by the institution	A	A	
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	A	A	
119	The number of classes(per week) taken by the Principal	A	A	
120	Research projects/Publications/ study material developed in 2017-18 by the Principal	A	A	

College Grading - A

Signature of the Vice-Principal

Signatures of Academic Advisors

Signature of the Principal



1 G Mammadov 16/3/18
2 O 16/3/18

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.